

Helios Heuristic Recovery Coach position

About The Helios Heuristic:

Helios Heuristic is a 501(c)(3) nonprofit that provides families with services, support, advocacy, and systems navigation for families at the intersection of substance use disorder and child welfare.

Mission: To reduce the number of children in foster care through early intervention, education, and wrap around support service to families affected by substance use disorder.

Job Title Helios Heuristic Recovery Coach HHRC

Reports To: Executive Director

20-30 hrs per week

Pay discussed in interview

Purpose: Helios Heuristic Recovery Coaches role is to support others in recovery from a substance use.. The HHRC will serve as a role model, mentor, advocate and support to recovering individuals in order to help prevent reoccurrence of symptoms and increase quality of life. The HHRC must demonstrate an ability to share personal recovery experiences and to develop authentic peer-to-peer relationships.

HHRCs primarily reach out to, and work with, Helios Heuristic program participants and their families with hope, care and the concept that recovery is possible and provide assistance when a desire for recovery is indicated.

Qualifications

- Certificate of completion of the 30 hr CCAR Recovery Coach Academy©.
- Certificate of completion or in process of CCAR Ethical Considerations for Recovery Coaches©
- Certificate of completion or in process of CCAR Recovery Coaching and Professionalism™
- CCAR Recovery Coach Professional (RCP) designation or in process to earn designation.
- Experience or willingness to work with the addiction and mental health recovery process.
- Understanding of medication-assisted recovery and practices.
- Capability of building an effective relationship.
- Demonstrates skill in actively listening, asking good questions, awareness of self and treating people as resources.
- Understanding of and ability to maintain appropriate boundaries.
- Availability to work different shifts as necessary.
- Cross-cultural skills, and experience with culturally diverse populations.
- Bilingual abilities are a plus.
- Strong servant leader approach essential.
- Understanding of differences in Criminal Legal and Child Welfare systems a plus

Duties and Responsibilities:

- Facilitate timely referrals and placements to treatment/recovery support providers.
- Provide recovery education to service recipients for every phase of the recovery journey from pre-recovery engagement, recovery initiation, recovery stabilization, and sustained recovery maintenance.
- Facilitate (via personal coaching) the transition from a professionally directed service plan to a self-directed Recovery Plan. The goal should be to transition from professionally assisted recovery initiation to personally directed, community supported recovery maintenance.
- Connect recoveree to a larger community of care.
- Follow up recovery coaching with recoverees as requested.
- Educate and assist family members as requested.
- Serve as a recovery ambassador through developing relationships with community groups/agencies in partnership with others in the agency.
- Visit community resources with recovering persons to assist them in becoming familiar with potential opportunities.
- Participate in ongoing training, education and performance support related to the field of Recovery Coaching and Peer Services.
- Participate in Helios Heuristic specific training (fire/general safety, OSHA, blood borne pathogens, infection control, CPR, AED, hazardous materials, HIPPA , etc.)
- Report writing, record keeping as required by Helios Heuristic.
- Maintain contact by phone and/or e-mail with recovering person after they leave the program to ensure their ongoing success and to provide re-engagement support in partnership with others in the agency if needed.

These positions are 20-34 hours per week salary pay. We are willing to train the right individuals. Women and minorities encouraged to apply.

Please send applications to Pheffernan@heliosrecovery.com for questions or more information please call 920-680-5911

Application Information:

Name

DOB

Address

Phone

Ethnic Origin

Gender _____

Highest level of education or experience _____

CCAR Recovery Coach Professional: Y/N/Applying

Dates of CCAR and or other relevant trainings:

OTHER CERTIFICATIONS/LICENSES: List any other certifications or licenses you hold, and the state in which the credential is issued; if credential is national, please note.

Previous relevant employment or volunteer documentation (if needed). Acceptable documentation includes a letter (on company letterhead) from previous organization(s) verifying your duties and dates employed/volunteer

Recovery Status - Person in / Family Member / Ally / Supporter - Optional

Recovery Date: - Optional

Please tell us what you are doing to maintain your personal recovery and/or wellbeing:

Helios Heuristic HHRC Code of Ethics

Do not exploit personal relationships for personal gain.

Do not under any circumstances sexually exploit or harass other individuals.

Do not act in any way that violates the civil, legal, or ethical rights of others.

Work to resist gossip, hearsay, and rumors

Remember that in the eyes of the general public, we represent people in recovery at all times and that your actions influence how the community sees the recovery movement.

Respect for the worth and dignity of individuals

Respect and practice of cultural humility and awareness

I will maintain the confidentiality of those I coach and work with